

Site Evaluation Trip 3 (April 2000)

Schedule:

Depart US:	05Apr00
Arrive Nauru:	10Apr00
Depart Nauru:	14Apr00
Arrive POM:	15Apr00
Depart POM, Arrive Manus:	18Apr00
Depart Manus/POM:	21Apr00

SET Team:

- Larry Jones
- Colin Shultz (PNG only)
- Tau Gabi (PNG only)
- Kevin Luana (PNG only)

Nauru Agenda:

1. Site review (w/Cain)
2. Meet with Cain at IDI
3. Personnel evaluations, review (w/Cain)
4. Meet with Duburyia (OIC)
 - Personnel issues
 - Training
 - Other concerns
5. Observer training
 - New procedures
 - Work Order process
 - Site Rules (Phone, internet)
 - MTI
 - Safety review
6. Financial meetings with IDI, Bank of Nauru
7. Site utilities coordination
 - Phone
 - Electricity
 - Cenpac
 - NPC payments
8. Get accounting, receipts, etc.:
9. Close Bank of Nauru RESET account
10. Look for additional small second ARCS-2 site on east side of island.
11. School met station

Port Moresby Agenda:

1. US Ambassador visit?
2. Show TWP video

3. Additional Pibal launches (get bung size, details from Luana)
4. Training (go over Luana's plan)
5. Get accounting, receipts, mail bills to us:
 - Phone bill – get monthly bills
 - Daltron – get monthly invoices
6. Change Daltron internet account to Datec?
7. Take check to close Lorengau PNG BC account to deposit in Westpac
8. Go over sonde system and WMO – what will be different
9. HRPT location, move within the NWS office?
10. Verify Luana's office setup (Schulz)
 - Computer
 - Fax
 - Voice, phone line
 - Broken laptop – return it for repair
 - Phone line

Manus Agenda:

1. Site review
2. Personnel evaluations, review
3. Meet with Anuma (OIC)
 - ARCS communication
 - Work Order process
 - Shift hours at site (8-11am minimum)
 - Schedule for rounds
 - Personnel issues
 - Training (Luana plan)
 - Other concerns
4. Observer training
 - New procedures
 - Site Rules (Phone, internet abuse)
 - Safety review
5. Get utilities accounting, receipts, :
 - Phone bill
 - Electric bill
6. Launching Pibals with Francis
7. Pearse meeting (ask if things are ok with ARM, Observers, etc.)
8. Pearse receipts
9. Close Lorengau PNG BC account
10. Award to Francis Anuma